

ALKA INDIA
LIMITED
ARCHIVAL POLICY

OVERVIEW

Sub-Regulation 8 of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as Listing Regulations) effective 1st December, 2015, requires every Listed Company to formulate an Archival Policy.

The Board of Directors (“the Board”) of Alka India Limited (“the Company”) has adopted the following policy and the Board may amend this policy from time to time.

SCOPE

Pursuant to Regulation 30 of the Listing Regulations, the Company shall disclose on its website all such events or information which have been disclosed to stock exchange(s), and such disclosures shall be hosted and retained on the website of the Company.

DEFINITIONS

“Board of Directors” or “the Board” means the Board of Directors of Alka India Limited, as constituted from time to time.

“Company” means Alka India Limited

“Listing Regulations” means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

“Policy” means this Archival Policy.

“Material Events” means events as specified in Schedule III to the Listing Regulations from time to time upon occurrence of which a listed entity shall make disclosures to stock exchange(s) and host such disclosures on the listed entity’s website.

POLICY

The disclosure of material events shall be hosted and retained on the Company’s website for a minimum period of 5 (five) years. Thereafter depending upon the nature, materiality, impact and relevance of the material event, the disclosure of such material event can continue to remain hosted on the Company’s website for a longer period of time as may be decided by the Board from time to time.

OFFICER RESPONSIBLE:

Any one of the Chairman & Executive Director, CEO, CFO or the Company Secretary or Compliance Officer of the Company shall be responsible for ensuring overall compliance of this Policy.

AMENDMENT

This policy as amended from time to time shall be made available at the website of the Company and the right to interpret/amend/modify this Policy vests in the Board of Directors of the Company.